**Calling Script: Scheduling Detailing visits**

**Detailer calling to schedule:**

**Hello, this is** [Dr. Jane Doe] **with** (the Colorado Department of Public Health & Environment/The Colorado Consortium for Prescription Drug Abuse Prevention/The University of Colorado/Other).

If applicable: [Partner XX at XX community coalition directed me to your practice… We’ve worked together doing… They mentioned your practice sees a high volume of… They see your practice as a leader in the community…, etc]

**I am part of a team working in** [your area] **to increase provider awareness of safe opioid prescribing guidelines. I wanted to set a time for a brief meeting with** [Dr. XX, or your provider team]. **I can meet before, during or after regular office hours, and we usually need about 15 minutes.**

If interested: schedule visit making note of

* Date
* Time
* Specific location
* Name of person with whom you’re speaking
* Call back phone number
* Number/names of provider(s) expected

 If not able to schedule:

* + - Ask if someone else would be more appropriate to speak with about scheduling
		- Ask to try again in XX weeks
		- Collect barriers to scheduling visit

**Research assistant calling to schedule on behalf of detailer:**

**Hello, this is** [Jane Doe] **with** (the Colorado Department of Public Health & Environment/The Colorado Consortium for Prescription Drug Abuse Prevention/The University of Colorado/Other).

If applicable: [Partner XX at XX community coalition directed me to your practice… We’ve worked together doing… They mentioned your practice sees a high volume of… They see your practice as a leader in the community…, etc]

**I am part of a team working in** [your area] **to increase provider awareness of safe opioid prescribing guidelines. I wanted to set a time for one of my colleagues** [Dr. Jane Doe] **to briefly meet with** [Dr. XX, or your provider team]. [He/She] **can meet before, during or after regular office hours, and usually needs about 15 minutes.**

If interested: schedule visit making note of

* Date
* Time
* Specific location
* Name of person with whom you’re speaking
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